



**In addition to this registration form, the following items must be submitted to the Program Administrator:**

- Original color photo of yourself for use on ID badge (clear head shot, which can be purchased at locations where passport photos are sold). Do not submit photocopies.
- Copy of signed government issued photo identification (Driver's License, etc.) Photo must be clear and address legible.
- Personal check in the amount of \$375 or a completed Credit Card Payment Form.
- A letter from a past or present employer or other verifiable evidence indicating the number of years experience installing windows and doors.
- Proof of education by copies of college or trade school transcripts and/or high school diploma or high school equivalent exam.

# Registration Form

SELF-STUDY/ PROCTORED TEST REQUIRED

This form must be filled out by all Certification Candidates who intend to bypass the InstallationMasters™ Training class and qualify to take the test without taking the class. To qualify, see education and experience requirements below.

*I meet the requirements listed below as a Self-Study Certification Candidate*

**Name:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**City:** \_\_\_\_\_

**State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_ **Country:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**E-Mail:** \_\_\_\_\_

**Company Name:** \_\_\_\_\_

**Company Address:** \_\_\_\_\_

**City:** \_\_\_\_\_

**State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_ **Country:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

## Qualifications

Please check all that apply:

- High school diploma or high school equivalent exam and six or more years experience installing windows and doors
- Associates Degree or trade school certificate and three or more years experience installing windows and doors
- Bachelors Degree or higher in Construction Engineering and two or more years experience installing windows and doors

## Fees

- My check is enclosed (payable to AAMA in U.S. funds)
- Please charge my credit card (Credit Card Payment Form enclosed)

The fee of **\$375** is for Self-Study registration and testing. Candidates will receive a copy of the training manual. Candidates are strongly encouraged to read all materials in preparation for the test. Failure to pass the test will require a re-test for an additional fee.

**\* Once confirmed, all fees are non-refundable**

Send To:

American Architectural Manufacturers Association  
1900 East Golf Road Suite 1250  
Schaumburg, IL 60173  
Phone: 847-303-5664 Fax: 847-303-5774  
[education@aamanet.org](mailto:education@aamanet.org)  
[www.InstallationMasters.com](http://www.InstallationMasters.com)



# Credit Card Payment Form

Date: \_\_\_\_\_

Please charge my credit card in the amount of: \_\_\_\_\_

American Express     Master Card     Visa

Credit Card #: \_\_\_\_\_

\*CVV2 Code: \_\_\_\_\_ Exp Date: \_\_\_\_\_

*\*This is the three or four digit number printed on the back of the card.*

Name on Card: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_ Country: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Cardholder Signature: \_\_\_\_\_

<p><b>For Office Use Only</b></p> <p>Invoice #: _____</p> <p>AAMA Job #: _____</p> <p>Approval: _____</p> <p>Submitted by: _____</p>
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Send To:  
 American Architectural Manufacturers Association  
 1900 East Golf Road Suite 1250  
 Schaumburg, IL 60173  
 Phone: 847-303-5664 Fax:847-303-5774  
[education@aamanet.org](mailto:education@aamanet.org)  
[www.InstallationMasters.com](http://www.InstallationMasters.com)